

Kelly Science, Engineering, Technology & Telecom

| Position | Education | Requirements | Area | Division | Recruiter / Email Address |
|---------------------------------------|---|---|--------|-------------------|---|
| Project Validation Specialist | Bachelor's Degree Engineering or Science required Preferred Majors: Mechanical, Industrial, Electrical, Chemical, or Biomedical | Minimum of 5 years of experience at the medical device and/or pharmaceutical manufacturing environment in manufacturing process, quality or validation engineering position and preferably with exposure to Packaging Validations, Design Control and Product/Process Transfer. Hands-on experience with EU MDR or MDD remediation projects, compliance projects and process validation required. Experience with managing documents within electronic PLM system. Excellent written and verbal communication skills. Bilingual (Spanish and English). | Añasco | Kelly Engineering | Lilly Abouomar / LILA729@kellyservices.com |
| Quality Engineer | Bachelor's Degree Engineering or Science required | Certified Quality Engineer (CQE), preferred. Minimum of 3 to 5 years' experience in an FDA regulated environment. Experience in Risk Management documentation and in ISO 14971/EU MDR regulation preferred. Demonstrates excellent Proficiency in usage of MS Word and Excel and statistical software. Excellent organizational and communication skills Bilingual (Spanish and English). | Añasco | Kelly Engineering | Lilly Abouomar / LILA729@kellyservices.com |
| Technician – Injection Molding | Associate's degree Industrial Mechanic | 2 years of experience in complex medical device plastic processing. Ability to operate plastic processing equipment for tooling changes, production parameter | Añasco | Kelly Engineering | Marieli Ramos / ramosma@kellyservices.com |

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| | | adjustments, and diagram interpretations. | | | |
| Manufacturing Engineer | Bachelor's Degree Engineer | Basic metal & plastic knowledge, reading and understanding of part drawings & mold prints. Able to read and comprehend English sufficiently to utilize computer-based systems. Computer literate, able to work with CAD software like SolidWorks, Creo & AutoCAD. | Añasco | Kelly Engineering | Marieli Ramos / ramosma@kellyservices.com |
| Occupational Nurse | Bachelor's degree in nursing with a registered license from the Department of Health Board of Puerto Rico | 5 years' experience Occupational Health Nurse experience. Proven expertise in MS Office Suite, Adobe, and ability to operate general office machinery. Excellent written and verbal communication skills and interpersonal relationship skills. Ability to manage confidential information with high level of discretion. | Añasco | Kelly Science & Clinical | Marieli Ramos / ramosma@kellyservices.com |
| Specialist QA | Bachelor's degree in science (preferably on Biology, Chemistry or Biotechnology) or Engineering | Experience working in a Biotechnology Manufacturing Plant in areas of manufacturing, quality – 2 Years. Experience in audit process. Knowledge in aseptic process. Experience working in highly computerized. Operations environments– 1 Year. Available to work administrative shift: 8 am-5 pm or 9 am-6 pm. | Barceloneta | Kelly Science & Clinical | Madalis Carrasquillo / carrama@kellyservices.com |
| Documentation Specialist | Bachelor's degree in sciences (Chemistry, Microbiology, Biology) | 3–5 years' experience in Pharmaceuticals, preferably 5 years' experience in Pharmaceuticals, preferably in the biotechnology field. Fully Bilingual (English Spanish) is required. Experience in Change Management Systems (example: Trackwise) | Barceloneta | Kelly Science & Clinical | Madalis Carrasquillo / carrama@kellyservices.com |

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| | | Microsoft systems expertise. | | | |
| Biologic Operator | Associate Degree in Sciences - Microbiology, Chemistry, Chemical Process or related fields are preferred | Basic knowledge of laboratory techniques; Basic knowledge of computerized systems such as Delta V, MES and SAP preferred; Basic mechanical and mathematical skills. Bilingual (English & Spanish). Able to work all shifts including: 12hrs shifts, rotative shifts, weekends and holidays. | Barceloneta | Kelly Science & Clinical | Nancy Soto / sotonan@kellyservices.com |
| Industrial Mechanic | Technical Degree or equivalent from two-year College or technical school; or one (1) year related experience and/or training; or equivalent combination of education and experience | Must master three of the following skills: basic electricity, basic refrigeration, industrial mechanic, tool and die maker, electronic and/or mechanic, all of them process oriented. Oriented toward excellent human relations with peers & supervisors. Basic computer skills on programs such as Microsoft office (Excel, Word) and SAP. | Canóvanas | Kelly Engineering | Marieli Ramos / ramosma@kellyservices.com |
| Utilities Operator | Associate or bachelor's degree in science or engineering (Chemical, Mechanical or Electrical). Technical degrees such as engineering, instrumentation, science, or applied mechanics can be considered. | Waste Water Treatment Plant and/or potable water license is highly desirable. Experience in Utilities processes in the pharmaceutical industry is preferred. Bilingual (English/Spanish) Teamwork oriented, good interpersonal and customer service skills. Candidate must have a strong compliance mindset and sound judgement. Ability to handle multiple priorities and work under supervision. Available to support a 7/24 operation in rotating shift. | Carolina | Kelly Engineering | Madalis Carrasquillo / carrama@kellyservices.com |

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| Occupational Nurse | Bachelor's degree in nursing sciences | Occupational Nurse Certificate, preferable Registered Nurse License. 3+ years of experience in occupational nursing. Available to work in two rotating shifts. Bilingual (English/Spanish) Is preferred. Previous experience managing electronic medical records. | Carolina | Kelly Science & Clinical | Madalis Carrasquillo / carrama@kellyservices.com |
| Quality and Laboratory Technicians | Bachelor's Degree (B.Sc.) in science | Previous related experience within regulated industry. Basic cGMP knowledge. Computer literate (Word, Excel, Power Point). Data entry skills. Experience in measurements instrumentation. Bilingual (English & Spanish). Able to work all shifts (including 3rd shift), weekends, 12hrs shifts and holidays. | Central Region | Kelly Science & Clinical | Nancy Soto / sotonan@kellyservices.com |
| Facilities Project Manager | Bachelor's in engineering with 5+ years of experience | Engage in all communications regarding the Services and/or Deliverables. Supervise and manage Supplier's performance of Services and/or transfer of Deliverables. Ensure that each Party's responsibilities have been met on a timely basis; and jointly approve any changes to the Services and/or Deliverables to be made in response to Change Orders. | Fajardo | Kelly Engineering | Marieli Ramos / ramosma@kellyservices.com |
| Buyer/Planner | Bachelor's degree is required in Supply Chain, Engineering, Materials Management, and/or Manufacturing Processes | Minimum 5 years of relevant work experience. Industry experience in Medical Device, Pharmaceutical or Biopharmaceutical. Experience Supply Chain, Planning Process, and/or Materials Management. | Guaynabo | Kelly Engineering | Nancy Soto / sotonan@kellyservices.com |

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| | | Strong knowledge of current Good Manufacturing Practices (cGMPs) and regulatory compliance. Proficiency with MS Excel and SAP (or equivalent ERP technology). APICS, LEAN, or Six Sigma Knowledge and Certification. | | | |
| Customer Service Representative | High School diploma or equivalent is required | <p>Minimum 1 year of customer service/call center experience required. Must be able to speak and read English clearly, professionally, and fluently.</p> <p>Must be able to type a minimum of 20 WPM. Experience working with a PC and the Windows operating system is required.</p> <p>Monday thru Friday Hours of Operation vary from 7:00 a.m.- 7:00 p.m. (subject to business needs) Overtime may be required.</p> | Isabela | Kelly Technology | Marieli Ramos / ramosma@kellyservices.com |
| Quality Technician-Microbiology | Bachelor's degree in science: preferably in Microbiology, Biology, Medical Technology or Biotechnology | <p>One (1) + years of previous related experience.</p> <p>Basic cGMP knowledge. Computer literate (Word, Excel, Power Point, Trackwise).</p> <p>Bilingual (English & Spanish).</p> <p>Available to work all shifts (1,2, 3), including weekends.</p> | Jayuya | Kelly Science & Clinical | Nancy Soto / Sotonan@kellyservices.com |
| Chemist | B.S. in Chemist (master's degree desirable but not required). Puerto Rico Chemist License (preferred) | <p>At least two years of experience in a Pharmaceutical Industry (preferable). Strong knowledge in HPLC, Atomic Absorption, FT-IR, Karl Fisher, UV/VIS, TOC Analyzer, Polarimeter. Strongly oriented to GMP's, GLP's, OSHA, US Pharmacopeia, EP, good troubleshooting</p> | Jayuya | Kelly Science & Clinical | Nancy Soto / Sotonan@kellyservices.com |

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| | | resolution techniques. Strong knowledge in LIMS etc. Fully Bilingual: Spanish and English. Available to work all shifts (main shifts 2nd and 3rd). | | | |
| Quality Technician | Bachelor's Degree (B.Sc.) in Chemistry or Chemical Technology; or five years related experience and/or training | Bilingual: Spanish and English. Available to work all shifts (main shift 3rd). | Jayuya | Kelly Science & Clinical | Nancy Soto / Sotonan@kellyservices.com |
| Laboratory Supervisor | Bachelor's degree or master's degree in chemistry. Chemical License (preferably). | At least five years of experience in a supervisory role, preferably in the pharmaceutical field with a solid background and experience in chemical laboratory, project management, validations and product transfer. Fully Bilingual: Spanish and English. Available to work all shifts (main shift 3rd). | Jayuya | Kelly Science & Clinical | Nancy Soto / Sotonan@kellyservices.com |
| Wellness Coordinator | Technical Diploma or Professional Certification in Fitness Science. · Physical Fitness Instructor License issued by the Department of Recreation and Athletic Fitness Instructor Examination Board of Puerto Rico. | Three to five years of experience in training and conditioning program design. | Juana Diaz | Kelly Science & Clinical | Madalis Carrasquillo / carrama@kellyservices.com |
| Sr Engineer | Doctorate degree or master's degree and 3 years of Engineering experience or bachelor's degree in engineering and 5 years of Engineering experience | Experience in project management, new equipment introduction process, change control knowledge, validations process, maintenance strategy design & spare parts, work in GMP environment. Experience with Maximo system (CMMS). Administrative Shift. | Juncos | Kelly Engineering | Carmen Cruz / CRUZCAL@kellyservices.com |
| QA Specialist | Bachelor's degree and 5 years of directly related experience | Expertise in Quality Systems such as Deviations (Non-conformities, CAPA, and Change Control). | Juncos | Kelly Science & Clinical | Carmen Cruz / CRUZCAL@kellyservices.com |

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| | | Available to work 12 hours shift and administrative shift. | | | |
| PD Scientist | Doctorate's degree or master's degree and 5 years of Scientific experience or bachelor's degree and 6 years of Scientific experience | Experience in Technology Transfer, pharmaceutical, medical devices, and biotechnology in manufacturing, inspection, and packaging processes. Administrative shift. | Juncos | Kelly Science & Clinical | Carmen Cruz / CRUZCAL@kellyservices.com |
| Manufacturing Associate | HSD / GED and 2 years of manufacturing experience or associate's degree in sciences and 6 months of manufacturing experience or bachelor's degree in science and some experience in manufacturing area. | Experience in manufacturing in the pharmaceutical or medical device industry. Available to work all shifts, including weekends and 12 hrs. shift. | Juncos | Kelly Science & Clinical | Carmen Cruz / CRUZCAL@kellyservices.com |
| Maintenance Technician | Associate degree in technical field and 2 years of Maintenance Technician experience OR High School diploma/GED and 4 years of Maintenance Technician experience | Technical knowledge and experience working with Manufacturing Equipment Operations and Maintenance, Process Equipment and System Maintenance, CIP/SIP Operations. Experience working in a GMP environment. Knowledge of electrical systems including different types of sensors or electronic units, and low voltage systems. Experience working and troubleshooting with electrical and/or mechanical units. Available to work all shifts, including 12 hrs shifts and weekends. | Juncos | Kelly Engineering | Lymaris Ortiz / ortizly@kellyservices.com |
| Engineer | Master's degree OR Bachelor's degree in Engineering & 2 years of Engineering experience | Experience in Biotechnology purification processes is preferred. Process troubleshooting. Product Impact Assessment. Technical Writing. Available to first shift (8 am- 5pm). | Juncos | Kelly Engineering | Carmen Cruz / CRUZCAL@kellyservices.com |

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| Project Manager | <p>Bachelor's degree in mechanical engineering. Certifications in project management, such as PMP (Project Management Professional), are a plus</p> | <p>Proven experience managing projects from initiation to completion, with a solid understanding of project management techniques. Fluent in English, necessary for effective communication in international projects, with foreign clients, or in multinational environments. Experience with project management tools and software such as Microsoft Project. Administrative shift 7 AM – 4 PM.</p> | <p>Juncos</p> | <p>Kelly Engineering</p> | <p>Marieli Ramos / ramosma@kellyservices.com</p> |
| Project Engineer | <p>Bachelor's degree in engineering, or a related field</p> | <p>Proven experience in project management and contract management, with a solid understanding of contract law and administration. Excellent verbal and written communication skills in both Spanish and English for effective interaction with clients, stakeholders, and legal teams. High level of accuracy and attention to detail in reviewing contracts and monitoring compliance. Administrative shift 7 AM – 4 PM.</p> | <p>Juncos</p> | <p>Kelly Engineering</p> | <p>Marieli Ramos / ramosma@kellyservices.com</p> |
| Welding Quality Inspector | <p>Education in welding technology</p> | <p>Ability to perform a basic material examination of pipe, tubing, and fitting (ID/OD measure, Surface Finish, Visual discontinuities, and proper storage) in accordance with Client Specifications. Ensure that the equipment and material used in the welding process are in proper working condition. Ability to read and interpret Isometrics, blueprints, PI&D's, and Welding Procedures Specification (WPS).</p> | <p>Juncos</p> | <p>Kelly Engineering</p> | <p>Marieli Ramos / ramosma@kellyservices.com</p> |

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| <p>Safety Officer</p> | <p>Certificate in occupational health and safety</p> | <p>Proven demonstrated as a Safety Officer. In-depth knowledge of legislation (e.g. OSHA/EPA) and procedures. Knowledge of potentially hazardous materials or practices (HAZCOM). Completed in writing reports and policies for health and safety. Proficient in MS Office; Working knowledge of safety management information systems is a plus.</p> | <p>Juncos</p> | <p>Kelly Engineering</p> | <p>Marieli Ramos / ramosma@kellyservices.com</p> |
| <p>PD Scientist</p> | <p>Doctorate degree or master's degree in chemical engineering, Biomedical Engineering, Chemistry, Biochemistry or any other life science field, and 5 years of Scientific experience or bachelor's degree (Chemical Engineering, Biomedical Engineering, Chemistry, Biochemistry or any other life science field) and 6 years of Scientific experience.</p> | <p>Experience in process validation, mixing studies, formulation processes. Advanced laboratory work skills, scientific analysis and troubleshooting skills. Fluent in English and Spanish. Strong English writing skills are required for this position. Computer literacy (Windows environment: Word, Excel, Power Point). Available to work nonstandard shifts, including weekends and holidays.</p> | <p>Juncos</p> | <p>Kelly Science & Clinical</p> | <p>Nancy Soto / Sotonan@kellyservices.com</p> |
| <p>Mechanic Operator II</p> | <p>Associate degree, or its equivalent in: Mechanics, Electronic, Tool & die maker or related technical area</p> | <p>Strong electrical, electronic, pneumatic, and hydraulic knowledge and troubleshooting skills preferred. Available to work all shifts, including weekends and 12 hrs. Shift.</p> | <p>Manati</p> | <p>Kelly Engineering</p> | <p>Lymaris Ortiz / ortizly@kellyservices.com</p> |
| <p>Environmental, Safety & Health Specialist</p> | <p>Bachelor's degree in science (Biology, Chemistry, Engineering or related EH&S field)</p> | <p>Three (3) to Five (5) years of experience leading Environmental areas in the Pharmaceutical, or Manufacturing industry. Manager can consider candidates with 3+ years of experience Fully cognizant of applicable Federal and Commonwealth rules and regulations</p> | <p>Manati</p> | <p>Kelly Science & Clinical</p> | <p>Lymaris Ortiz / ortizly@kellyservices.com</p> |

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| | | Fully bilingual (Spanish/English) communication skills, both written and verbal. | | | |
| Chemist | Bachelor's degree in chemistry and at least three (3) years of experience in an analytical laboratory, or equivalent combination of education and experience | Previous experience in this laboratory equipment: HPLC, GC, UV/VIS, pH meters, IR, RI, Karl Fisher Titrators, analytical balances, scientific calculators and others. Spanish/English communication skills, both written and verbal. The candidate must be available to work the 1st shift 8:00 am- 4:30 pm. | Naguabo | Kelly Science & Clinical | Lymaris Ortiz / ortizly@kellyservices.com |
| Occupational Nurse | Bachelor's degree in nursing (BSN) or Associate Degree in Nursing (ADN) | Valid Registered Nurse (RN) license. Minimum of 2-3 years of experience in occupational health, emergency care, or a related field. Certification in Occupational Health Nursing (COHN) preferred but not required. Proficient in using electronic medical records (EMR) systems. Knowledge of OSHA regulations and other relevant health and safety standards. | Ponce | Kelly Science & Clinical | Marieli Ramos / ramosma@kellyservices.com |
| HSE Specialist | BD in Engineering or related to HSE field | 10+ years safety experience. Experience in construction projects. Supervisory experience is required. OSHA 40 Hours Certification; OSHA Construction Outreach Trainer Certification, among others. Effective communication and presentation skills. Excellent interpersonal skills. Proficiency in computers skills. Fully Bilingual: Spanish and English- verbal and writing skills. Able to travel through all Puerto Rico region. A valid | Puerto Rico region | Kelly Engineering | Nancy Soto / sotonan@kellyservices.com |

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| | | driver's license is required. | | | |
| Material Planner | Bachelor's degree | Previous experience in planning, designing and executes activities that are directly related to the physical creation Of Customer products and the functional operation of customer facilities. Creates and executes plans for every part and maintains master data for purchased parts, subassemblies, end items and other parts as required. Facilitates the capacity management process, including identification and escalation of long-term capacity gaps to ensure successful execution of Customer demands in support of SI&OP. | Santa Isabel | Kelly Engineering | Madalis Carrasquillo / carrama@kellyservices.com |
| Scheduling Analyst | Bachelor's degree | Plans and prepares manufacturing production schedules, assesses changes and improves processes as necessary. Tracks Status of material availability, and potential production problems to ensure that personnel, equipment, and materials are available as needed. Prepares reports on works in progress. Coordinates material requirements to ensure a controlled flow of approved materials are timed to meet production requirements. | Santa Isabel | Kelly Engineering | Madalis Carrasquillo / carrama@kellyservices.com |
| Quality Inspectors | Associate or Technical Degree | Some previous experience is preferred. Basic English comprehension. Available to work all shifts, including weekends. | Santa Isabel | Kelly Engineering | Marieli Ramos / ramosma@kellyservices.com |
| Mechanic Operator II | Associate degree, or its equivalent in: Mechanics, Electronic, Tool & die maker or related technical area | Strong electrical, electronic, pneumatic, and hydraulic knowledge and troubleshooting skills preferred. Available to work all | San Lorenzo | Kelly Engineering | Lilly Abouomar / LILA729@kellyservices.com |

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| | | shifts, including weekends and 12 hrs. Shift. | | | |
| Maintenance Specialist | Associate degree in electronics, instrumentation, industrial mechanics or equivalent; bachelor's degree preferred | Four (4) years of experience in a regulated industrial environment are required. Experience in an automated industrial environment is highly preferred. Previous experience providing technical training is preferred. Strong electrical, electronic, pneumatic, hydraulic, PLC knowledge and troubleshooting skills preferred. Bilingual (Spanish & English). | San Lorenzo | Kelly Engineering | Marieli Ramos / ramosma@kellyservices.com Lilly Abouomar / LILA729@kellyservices.com |

Kelly Science, Engineering, Technology & Telecommunications
Puerto Rico
Tel. 787-780-2434

How to Apply: If you meet the requirements, please submit your updated resume and academic evidence to professionaltech@kellyservices.com or register at <https://www.mykelly.com/>

Para solicitar empleo, enviar resume actualizado y evidencia académica del grado mayor obtenido (Diploma, Transcripción de Crédito o Carta de Certificación oficial) a professionaltech@kellyservices.com o regístrese en <https://www.mykelly.com/>

Required documents that could be requested, once you qualify for a position:

- Permit to work in the USA and Puerto Rico, such as: passport, photo ID, and Social Security card, among others
- Health Certificate (if applicable)
- Criminal Record Certificate

De ser ubicado/a para alguna vacante, más adelante en el proceso, se podría requerir:

- *Permiso para trabajar en Estados Unidos y Puerto Rico (Ej. Pasaporte, o identificación con retrato y tarjeta de Seguro Social, entre otros).*
- *Certificado de Salud (pudiera ser requerido de acuerdo con la vacante y tipo de industria).*

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- *Certificado de Antecedentes Penales.*
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Visit our webpage and apply today!

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*my*Kelly

